

Parking Policy

1. Registration

- A) Members must register their vehicle or vehicles with the Co-op indicating colour, make and licence plate number of the vehicles(s).
- B) Members are responsible for notifying the Co-op Coordinator of any changes in vehicle information registered with the Co-op.

2. Parking Procedure

- A) Each unit will be assigned one parking spot.
- B) Additional vehicles per each unit will be limited to visitor parking spots according to availability.

3. Parking Restrictions

- A) All members are responsible to keep the parking lot in a tidy state. (ie not messy car repairs, litter, etc)
- B) Unlicensed or inoperable vehicles may not be stored in the parking lot. Any such vehicles shall be towed away at the owner's expense.
- C) No recreational vehicles (ie: trailers or boats) or over-sized vehicles shall be permitted a parking space without prior permission of the Rules Committee
- D) Owners shall not be permitted to do any major repairs in the parking lots. (ie: cars are not to be left on blocks). Emergency repairs shall be permitted (ie: flat tires). Car washing shall be permitted.
- E) All motorized vehicles (eg: Motorcycles) are to be parked in the appropriate parking spaces of the parking lot and not on sidewalks or grassy areas.
- F) Parking is allowed only in designated areas.
- G) All parking signs and policies shall be obeyed. Violations may result in towing and fines, ticketing and or censuring by London Town Co-op

4. Parking for Disabled Residents

Spaces may be allocated to suit the special needs of disabled residents or residents with medically documented special needs. This may necessitate the allocation of two adjacent spaces to disabled residents as the resident expresses a need.

5. No Parking Areas

Parking is strictly forbidden in the following areas

- A) At the entrance to London Town
- B) The full length of the entrance gate, in front of the mailboxes, to the Handicapped Parking spaces.
- C) Anywhere around the turning circle, except for the four (4) allowed parking spaces.

These prohibited areas shall be considered Fire Route Zones.

6. Visitor Procedure

It is each resident's responsibility to ensure that their visitors are not in violation of any section of the parking policy. Violation shall result in a grievance being filed.

7. Grievances

Any parking grievances shall be channelled through the Rules Committee

Parking Procedure

Unlicensed Vehicles

1. If the Rules committee is contacted by the member who owns the vehicle PRIOR to the vehicle being parked without a valid sticker/plate, the member/owner will be given 7 business days to put a valid sticker/plate on the vehicle or to make other arrangements to store the vehicle away from London Town.

After 5 days the committee will contact the owner/member to remind them. If the vehicle is here after the 7 days it will be towed at the owner's expense

2. If the Rules Committee is not contacted by the member who owns the vehicle that is parked without a valid sticker/plate and the committee receives a complaint or notices the vehicle a 24 hour (this will not include weekends) notice will be given and the vehicle will be towed at the owner's expense.

If the owner is known they will received a phone call/notice to get a valid sticker/plate or to remove the vehicle from London Town.

If the owner is not known the notice will be placed on the vehicle for 24 hours before it is towed at the owner's expense.

No Parking Areas

1. Vehicles parked in the "no Parking" areas will be given a 20 minute grace period from the time the vehicle is noticed or a complaint is received.

If the vehicle is registered with the Co-op the owner/member will receive a phone call to remind them to move the vehicle.

Procedure for Parking Recreational Vehicles

1. Notify the Rules committee in writing
2. Rules committee will accept or reject on the following criteria
 - a. 2 spots allotted only
 - b. Parking only from May 1 to Sept 30
 - c. If parking becomes a problem, this permission may be withdrawn at the discretion of the Rules Committee by giving the member a notice of 10 days in which to remove the vehicle. Failing to remove the vehicle will result in it being towed.
 - d. Extension of the Sept 30th date will be at the discretion of the Rules Committee. This will be given in writing to the member.

Parking Policy Updated April 2015

This is an addendum to the previous parking policy of June 23, 1992, and August 3, 1994.

The following Rules and Regulations were established by London Town Coop. It is recommended that all members and visitors read these regulations. The Board of Directors shall administer the Parking and is responsible for on-site parking. A portion of the board will make up the Parking committee.

Parking at London Town Coop requires an approved parking pass for each numbered spot. This pass will be provided upon move in for the numbered spot corresponding to your unit (as previously decided by the Parking Policy June 23, 1992) (For current members registration will be on _____)

All units will receive one numbered parking pass. Any units that require a second parking pass will purchase a visitor parking pass for the cost of \$ /month, and this will be added to their monthly housing charges. Should a member no longer require the visitor pass they can return it to the office and they will no longer be charged for the pass. Visitor parking will not be assigned, so any open visitor spot may be used by any visitor to the cooperative.

Lost parking passes will be \$10 for replacement.

If you find another vehicle in your designated parking space, contact the Parking Committee.

There will be no parking in visitor parking from the hours of 3 am -- 5 am, without a valid visitor parking pass. Tickets will be issued to anyone who does not have a visitor parking pass but remains between the hours of 3am – 5 am.

Any vehicle parked in a numbered spot without the corresponding parking pass will be ticketed. Any vehicles parked in visitor parking overnight must have a visitor pass. In the event the a member requires a visitor pass for one night, due to a guest staying overnight, one can be picked up at _____. These passes shall not be issued after 9pm. These overnight passes will expire 24 hrs after issue.

Late comers must leave a note on the dashboard of their vehicle indicating the following information. The unit #, Member name, arrival time, and length of stay. This must be prominently displayed on the dash of the vehicle visible from the exterior.

Failure to comply shall result in a ticket being issued. All parking ticket fines shall be issued by the Traffic Division of the City of London.

Parking spaces are designed for vehicles that are operational. Any vehicles deemed to be abandoned or unsightly shall be removed by the owner, or by the Board at the owners risk and expense.

Any vehicle that does not move for a period of 7 days will be towed from the parking lot. A 24 hr notice will be placed on any vehicle that has not moved, and after 24 hrs the vehicle will be towed. Any costs for towing will be the responsibility of the person who owns the vehicle, or the member associated with the vehicle. Towed vehicles will be charged impounding fees at the location the vehicle has been towed to, which will be the responsibility of the owner of the vehicle.

As per the by-laws of the coop, any absence from the coop longer than 7 days must be reported to the office. An unmoved vehicle with a visitor permit that has been registered with the office will not be at risk of being towed.